

Superior Court of California County of Santa Clara

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REBECCA FLEMING
Court Executive Officer



Important Information for Prospective Jurors

Updated February 2021

The Santa Clara County Superior Court thanks you for your service to our Court and the County of Santa Clara. The Court is committed to providing a healthy and safe environment for all who enter our courthouses. **Jury service resumes in February 2021, taking into consideration orders issued by the County of Santa Clara Public Health Officer.**

[CLICK HERE TO RESPOND TO A JURY SUMMONS](#)

We are taking steps to adhere to all public safety and social distancing guidelines in our Court.

All persons entering the courthouse:

1. May not eat anywhere inside of the courthouse (breakrooms are closed due to county mandate);
2. [Must wear face coverings](#) at all times while inside the Court;
3. Should avoid entering the facility if they have COVID-19 symptoms;
4. Must maintain social distancing of at least six (6) feet to the greatest extent feasible;
5. Should sneeze and cough into a cloth or tissue or, if those are not available, into one's elbow;
6. Should not shake hands or engage in any unnecessary physical contact; and
7. Should follow tape and other markings placed on the floors to maintain proper social distance inside the Court.

The Court is taking the following measures to ensure the safety of both prospective and empaneled jurors:

1. Metering requirements and capacity limitations are being observed by the Court;
2. Fewer jurors will be directed to report to Court on any given day to allow for appropriate safeguards.
3. Jurors will be instructed to report on different days of the week in order to reduce the number of jurors present in Court on any one day.
4. Social distancing will be maintained throughout the entire jury trial process, from jury assembly and selection through deliberation.
5. Face coverings are required for everyone in the public areas of the courthouse.
6. Jury deliberation will occur in spaces of sufficient size to ensure social distancing.

Please continue to check our [COVID-19 response page](#) for the most up-to-date information available

Consistent with the Social Distancing Protocols, the Court has also implemented:

1. Closure of breakrooms for all jurors and Court staff / No eating inside of the courthouse;
2. Increased janitorial schedules to maintain sanitization (including wiping of elevators, button panels, door handles, and other high touch areas);
3. Increased supplies of hand sanitizer, sanitation wipes, gloves, and masks available to the public at or near the entrance of the facility;
4. Posted signage about washing hands and social distancing;
5. Updated seating arrangements to allow for six (6) feet of distance between all staff on-site (while many staff members to continue to work remotely) and informed employees not to come to work if sick;
6. Placed tape and other markings on the floors with signs directing court users to use the markings to maintain distance;
7. Disinfected all payment portals, pens, and styluses after each use; and
8. Screened all persons at the entrance to determine the purpose of their visit. Only those required to be at Court are being allowed to enter in small numbers.

Thank you for your service.

Watch our

SAFE IN COURT VIDEO

see the additional steps that we are taking to keep our jurors safe