



SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA CLARA

COURT REPORTER INFORMATION FORM

Complete the application form and submit with the following documents:

- 1. A list of completed coursework applicable to the field of law (a transcript will also be applicable)
- 2. A cover letter stating your reason for Internship

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Emergency Contact & Phone: \_\_\_\_\_

Education: Court Reporting School Name: \_\_\_\_\_

Will you be receiving credit for your internship?  Yes  No Current Speed: \_\_\_\_\_

Availability:  Monday  Tuesday  Wednesday  Thursday  Friday

Morning(s)  Afternoon(s)  All Day

Hours per day:  Hours per week:

Why are you interested in the Court and what do you hope to gain from your intern experience?

\_\_\_\_\_ Date: \_\_\_\_\_  
Print Name Signature

**NOTE:** Court reporter intern, you will be scheduled for a Live Scan fingerprint appointment and will also need to complete a Security Background Questionnaire.

Submit the completed form to: [internship@scscourt.org](mailto:internship@scscourt.org)