

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA**

FOREWORD

State Rules

The California Rules of Court are adopted by the Judicial Council of California for all Superior Courts. The California Rules of Court can be found at:

www.courts.ca.gov/rules.htm

Local Rules

The following Local Rules of Court supplement the California Rules of Court and apply in Santa Clara County only. If there is a conflict between the Local Rules and the California Rules of Court, the California Rules of Court apply. The following Local Rules can also be found at:

www.scscourt.org

California Constitution and State Codes

The California Constitution and State Codes can be found at:

www.leginfo.ca.gov/calaw.html

State Legal Forms

State legal forms are approved by the Judicial Council for all Superior Courts. State legal forms can be found at:

www.courts.ca.gov/rules.htm

Local Legal Forms

Local legal forms are designed for use in Santa Clara County only, and can be found at:

www.scscourt.org

Parties and attorneys must comply and be familiar with these Local Rules, which are designed to help the Court and parties resolve cases promptly and efficiently.

The Superior Court

January 1, 2019

Effective January 1, 2019

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

Effective January 1, 2019

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

STANDING ORDER

RE SANTA CLARA COUNTY BAR ASSOCIATION

CODE OF PROFESSIONALISM

Good cause therefore appearing, upon consideration by and with the approval of the Judges of the Santa Clara Superior Court, it is hereby ORDERED that the Code of Professionalism adopted by the Santa Clara County Bar Association in June 1992 will serve as a guide to the Judges of the Santa Clara Superior Court in the exercise of their individual discretion when adjudicating disputes among attorneys. While the Code does not have the force of law or regulation with respect to the conduct of attorneys, it reflects the view of the members of the Santa Clara County Bar Association regarding appropriate attorney behavior. As such it is helpful in giving Judges guidance about the expectations of attorneys concerning acceptable behavior. Cf., Kloeper v. Commission on Judicial Performance (1989), 49 Cal. 3d 826, 83 fn. 6.

It is further ORDERED that notice of this standing order shall be published to all attorneys practicing before this Court by appending a copy of this order to the Local Rules of Court.

Dated: September 30, 1992

/s/ Leonard Edwards
Presiding Judge

Effective January 1, 2019

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

Effective January 1, 2019

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA**

COURTHOUSE LOCATIONS AND TELEPHONE NUMBERS

Administration

201 North First Street, San Jose, CA 95113 (408) 882-2700

Downtown Superior Court

191 North First Street, San Jose, CA 95113 (408) 882-2100

Old Courthouse

161 North First Street, San Jose, CA 95113 (408) 882-2100

Family Court

201 North First Street, San Jose, CA 95113 (408) 534-5600

Child Support Court

201 North First Street, San Jose, CA 95113 (408) 882-2900

Dependency Court

201 North First Street, San Jose, CA 95113 (408) 491-4700

Drug Court

201 North First Street, San Jose, CA 95113 (408) 481-4700

Hall of Justice

190 West Hedding Street, San Jose, CA 95110 (408) 808-6600

Juvenile Justice Court

840 Guadalupe Parkway, San Jose, CA 95110 (408) 808-6200

South County Courthouse

301 Diana Avenue, Morgan Hill, CA 95037 (408) 695-5000

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA**

Santa Clara Courthouse

1095 Homestead Road, Santa Clara, CA 95050 (408) 556-3000

Sunnyvale Courthouse

605 West El Camino Real, Sunnyvale, CA 94087 (408) 481-3500

Palo Alto Courthouse

270 Grant Avenue, Palo Alto, CA 94306 (650) 462-3800

Mailing address for all Judicial Officers

Superior Court of California
County of Santa Clara
191 North First Street
San Jose, CA 95113

Effective January 1, 2019

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

LOCAL RULES OF COURT
SUMMARY

ORDER STANDING ORDER RE SANTA CLARA COUNTY
 BAR ASSOCIATION CODE OF PROFESSIONALISM

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4. CIVIL EARLY SETTLEMENT CONFERENCE PROGRAM.....7/1/18
5. LOAN MODIFICATION SETTLEMENT CONFERENCE (LMSC)..7/1/13
6. JUDICIAL ARBITRATION.....1/1/13
7. FORMAT OF DOCUMENTS SUBMITTED FOR FILING.....7/1/15
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10. PROPOSED ORDERS.....1/1/10
11. SANCTIONS.....7/1/02
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17. APPLICATION FOR ORDERS FOR PAYMENT OF MONEY.....7/1/02
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19. SMALL CLAIMS ACTIONS.....1/1/16
20. COURT COMMUNICATION REGARDING RESTRAINING
ORDERS.....7/1/14
21. PRIVATELY RETAINED COURT REPORTERS.....7/1/18

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4. HALL OF JUSTICE COURTHOUSE.....1/1/19
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6. SOUTH COUNTY FACILITY.....1/1/10
7. NORTH COUNTY FACILITY.....7/1/11
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SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

LOCAL RULES OF COURT
SUMMARY

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17.	SPECIAL CONSIDERATION IN DOMESTIC VIOLENCE CASES.....	1/1/16
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19.	ANCILLARY DEFENSE EXPERTS.....	1/1/19
20.	PROTOCOL FOR SEALING OF RECORDS-CRIMINAL DIVISION.....	1/1/15
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SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA

LOCAL RULES OF COURT
SUMMARY

Effective January 1, 2019

**SUPERIOR COURT FOR THE STATE OF CALIFORNIA
COUNTY OF SANTA CLARA**

**GLOSSARY OF ABBREVIATIONS
By Division**

CIVIL

ADR = Alternate Dispute Resolution
CMC = Case Management Conference
CRC = California Rules of Court

CRIMINAL

CCP = Code of Civil Procedure
FAR = Felony Advanced Resolution
MTC = Master Trial Calendar
NCR = Narcotics Case Review

FAMILY

APJ = All-Purpose Judge
CASA = Court Appointed Child Advocate
CLETS= California Law Enforcement Telecommunications System
(a Protective Order in Criminal Proceeding or Criminal
Protective Order)
CMC = Case Management Conference
CP = Custodial Parent
CRC = Family Centered Case Resolution
CSC = Custody Settlement Conference
DCSS = Department of Child Support Services
ENE = Early Neutral Evaluation
EPRO = Emergency Protective Restraining Order
FC = Family Code
FCS = Family Court Services
FCSO = Family Court Settlement Officer
JCC = Judicial Custody Conference
MSC = Mandatory Settlements Conference
NCP = Non-Custodial Parent
OSC = Order to Show Cause
SOC = Settlement Officer Conference
TRO = Temporary Restraining Order
UFC = Unified Family Court
UIFSA= Uniform Interstate Family Support Act

**SUPERIOR COURT FOR THE STATE OF CALIFORNIA
COUNTY OF SANTA CLARA**

GLOSSARY OF ABBREVIATIONS

By Division

JUVENILE

APD = Adult Probation Department
APO = Adult Probation Officer
CASA = Court Appointed Child Advocate
CDCA = Court Designated Child Advocate
CLETS= California Law Enforcement Telecommunications System
(a Protective Order in Criminal Proceeding or Criminal
Protective Order)
DFCS = Department of Family and Children's Services
DOB = Date of Birth
FCS = Family Court Services
JPD = Juvenile Probation Department
MCLE = Minimum Continuing Legal Education
PCI = Probate Court Investigator
USC = United States Code
VOMP = Victim-Offender Mediation Program
W&I = Welfare and Institutions Code

PROBATE

CCR = California Code of Regulations
CPS = Child Protective Services
GSC = Guardianship Settlement Conference
HIPAA= Health Insurance Portability and Accountability Act.
IAEA = Independent Administration of Estate Act
LPS = Lanterman-Petris-Short
PPC = Private Professional Conservator
UCCJEA= Uniform Child Custody Jurisdiction and Enforcement Act

GENERAL COURT AND ADMINISTRATION

PIO = Public Information Officer